



## Applying to the USM Digital Humanities Badge Program: A Step-by-Step Guide for Current USM graduate students

**Step 1.** Complete the online graduate application: <https://www.usm.edu/graduate-admissions/index.php#apply>

- Click the gold Apply button
- Create your application account or sign-in using your previously created account information (<https://graduateadmissions.usm.edu/apply/>)
- When completing the application on the “Enrollment Information” section, select “Digital Humanities Proficiency Badge” from the list of majors in the dropdown menu.
- Application requirements (required documents): official transcripts, resume, statement of purpose, \$60 application fee
- \$60 application fee is waived for current USM graduate students applying to the Digital Humanities Badge program. Please email [graduateschool@usm.edu](mailto:graduateschool@usm.edu) with your name and ID# to request your application fee be waived.

**Step 3.** After submitting your application, log back into your application portal to upload your Resume/CV and Statement of Purpose.

(<https://graduateadmissions.usm.edu/apply/>).

**Step 4.** Current USM graduate students will not need to request official transcripts (unless you have attended another institution after being admitted to a USM graduate program). The Graduate School will attach your transcripts to your application after it has been submitted.

**Step 5.** Once your application is complete it will be sent to the admissions committee for a final decision. You will be notified via email once a decision letter has been posted to your admissions portal.